

# OVERVIEW & SCRUTINY

## Council Redesign Programme and Accessibility Review Panel

### Members

Councillors Mandy Darling (Chairwoman), Atiya-Alla, Barnby, Barrand, Brown, Douglas-Dunbar, Foster, Kennedy, Chris Lewis, Loxton, Mills and O'Dwyer

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A meeting of **Council Redesign Programme and Accessibility Review Panel** will be held on **Thursday, 4 March 2021** commencing at **5.00 pm**

The meeting will be held remotely via Zoom (the links to the meeting are set out below)

Join Zoom Meeting

<https://us02web.zoom.us/j/82498536611?pwd=eVFKV3FDQnRnT3lQZG50d096MmJ0dz09>

Meeting ID: 824 9853 6611    Passcode: 163885 One tap mobile  
+442039017895,,82498536611#,,,,\*163885# United Kingdom  
+441314601196,,82498536611#,,,,\*163885# United Kingdom

## Agenda

- 1. Update on the Council Redesign Programme and Agree a Way Forward for the Review** (Pages 5 - 17)
  - To receive an update on the Council Redesign Programme, particularly the Our Communities and Our Organisation projects and the timescales for implementation (this will help to inform the timetable for the review) – Anne-Marie Bond/Matt Fairclough-Kay/Kate Spencer/Councillor Carter.
  - Agreement of further Key Lines of Enquiry and future decision points around which members wish to seek assurance – Scope of the Review.

### Key lines of enquiry:

- How does the Council intend to engage and consult with the community prior to making changes this year and what input can the community have into this process?
- How does this link to the One Public Estate and the aim to have all

public services together?

- What benchmarking has been used to learn from good practice elsewhere?

### **Instructions for the press and public for joining the meeting**

If you are using an iPad you will need to install Zoom which can be found in the App Store. You do not need to register for an account just install the software. You only need to install the software once. For other devices you should just be taken direct to the meeting.

### **Joining a meeting**

Click on the link provided on the agenda above and follow the instructions on screen. If you are using a telephone, dial the Zoom number provided above and follow the instructions. (**Note:** if you are using a landline the call will cost up to 13p per minute and from a mobile between 3p and 55p if the number is not covered by your inclusive minutes.)

You will be placed in a waiting room, when the meeting starts the meeting Host will admit you. Please note if there are technical issues this might not be at the start time given on the agenda.

Upon entry you will be muted and your video switched off so that only the meeting participants can be seen. When you join the meeting the Host will unmute your microphone, ask you to confirm your name and update your name as either public or press. Select gallery view if you want see all the participants.

If you have joined the meeting via telephone, your telephone number will appear on screen and will be displayed for all to see until the Host has confirmed your name and then they will rename your telephone number to either public or press.

### **Speaking at a Meeting**

If you are registered to speak at the meeting and when it is your turn to address the Meeting, the Chairman will invite you to speak giving the Host the instruction to unmute your microphone and switch your video on (where appropriate) therefore please pause for a couple of seconds to ensure your microphone is on.

Upon the conclusion of your speech/time limit, the Host will mute your microphone and turn off your video.

### **Meeting Etiquette for Registered Speakers – things to consider when speaking at public meetings on video:**

- Background – the meeting is public and people will be able to see what is behind you therefore consider what you will have on display behind you.
- Camera angle – sit front on, upright with the device in front of

you.

- Who else is in the room – make sure you are in a position where nobody will enter the camera shot who doesn't want to appear in the public meeting.
- Background noise – try where possible to minimise background noise.
- Aim to join the meeting 15 minutes before it is due to start.